

STATE DRIVING BUSINESSES LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/21/2013

BOARD MEMBERS PRESENT: Jason Jerome - Chair
Michael Dillon
David Mason

BOARD MEMBERS ABSENT: Dallas Forester

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Roger Hales, Administrative Attorney
Cherie Simpson, Management Assistant
Carrie Gilstrap, Technical Records Specialist II

OTHERS PRESENT: Audra Urie, State Department of Education
Doug Pottenger
Sally Phillips
Tonya Haustveit

The meeting was called to order at 12:30 PM MDT by Jason Jerome.

APPROVAL OF MINUTES

Mr. Dillon made a motion to approve the minutes of 5/3/2013. It was seconded by Mr. Mason. Motion carried.

OLD BUSINESS

REVIEW PROPOSED LAW/RULE CHANGES

Mr. Hales summarized the drafted proposed law change to I.C. § 54-5406. Following discussion, Mr. Mason made a motion to approve the proposed law change; to direct Bureau staff to post on its website; and to submit it to the 2014 Legislative session as written.

It was seconded by Mr. Dillon. Motion carried.

The Board also stated this proposed law change will be sent to interested parties to provide an opportunity to comment.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report and discussed deadlines for submitting proposed legislation.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of (\$15,873.47) as of 5/31/2013. She also stated that so far the Board's revenues have outpaced its expenses this year.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above. There were no cases for Board determination.

DISCIPLINE

Ms. Peel presented a Findings of Fact, Conclusion of Law and Final Order in case DRB-2013-1. Mr. Dillon made a motion to approve the Order and allow the Chair to sign on behalf of the Board. It was seconded by Mr. Mason. Motion carried.

NEW BUSINESS

DRIVER EDUCATION STATEWIDE ASSESSMENT

A report entitled the, "State of Idaho Technical Assessment of the Driver Education Program", was sent to the Board asking that it make note of any technical corrections to be made before the distribution of this assessment.

Discussion was held regarding the lack of notification sent to the Board Members about this assessment conducted by a National Highway Traffic Safety Administration Technical Assistance Team and inaccuracies in the report.

Ms. Urie, State Department of Education (DOE) Driver Education Coordinator, approached the members of Board. She stated that the Transportation Department and the DOE joined together and financially supported completing this assessment. She also added that the purpose of this assessment was to see how Idaho aligns with national standards and to find different ways to prevent teenage deaths.

The Board and Bureau staff noted of issues in the assessment.

Ms. Urie stated there is still an opportunity to correct what's been distributed.

Mr. Mason made a motion to direct Ms. Cory to contact the Transportation Department as the Board would like an opportunity to comment after it's had more time to review this report. A meeting will be set at a later date to further discuss the report with the Department of Transportation. It was seconded Mr. Dillon. Motion carried.

POSTCARD TO APPRENTICESHIP TRAINING PROGRAMS

Mr. Mason made a motion to approve the drafted postcard to send to approved apprenticeship training instructors notifying them of the changes in the temporary rules submitted. It was seconded by Mr. Dillon. Motion carried.

REVIEW REVISED APPLICATIONS

Following discussion, Mr. Dillon made a motion to approve the revised application for the apprenticeship training permit as drafted. Mr. Mason was opposed. It was seconded by Mr. Jerome. Motion carried.

Mr. Dillon made a motion to approve the revised application for the apprenticeship training program as drafted. It was seconded by Mr. Mason. Motion carried.

EXECUTIVE SESSION

Mr. Dillon made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Mason. The vote was: Mr. Dillon, aye; Mr. Mason, aye; and Mr. Jerome, aye. Motion carried.

Mr. Dillon made a motion to come out of executive session. It was seconded by Mr. Mason. The vote was: Mr. Dillon, aye; Mr. Mason, aye; and Mr. Jerome, aye. Motion carried.

APPLICATIONS

Mr. Dillon made a motion to approve the following for instructor licensure:

DBI-315 Jordan Pyper
DBI-316 Kendall Pyper

It was seconded by Mr. Mason. Motion carried.

Mr. Mason made a motion to require Alyson White, DBI-126, to submit 8 hours of CE germane to the profession of drivers training prior to the reinstatement of the license. It was seconded by Mr. Dillon. Motion carried.

ELECTION OF CHAIR AS PER IDAHO CODE 54-5403(8)

Mr. Dillon made a motion to elect Mr. Mason as Board Chair. It was seconded by Mr. Jerome. Motion carried.

ADJOURNMENT

Mr. Dillon made a motion to adjourn the meeting at 2:21 PM. It was seconded by Mr. Jerome. Motion carried.

Jason Jerome, Chair

Michael Dillon

Dallas Forester

Dave Mason

Tana Cory, Bureau Chief